



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

1. Name of the Institution	SRI BHUVANENDRA COLLEGE - KARKALA
Name of the head of the Institution	Dr. Manjunatha A Kotian
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08258233214
Mobile no.	9845435701
Registered Email	principal@sribhuvanendra.org
Alternate Email	iqacsbc77@gmail.com
Address	College Road, Karkala
City/Town	KARKALA , Udupi district
State/UT	Karnataka
Pincode	574104

#### 2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Nagabhushana HG
Phone no/Alternate Phone no.	08258230234
Mobile no.	9241223789
Registered Email	hg.nagabhushana@gmail.com
Alternate Email	hgnsbc@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://sribhuvanendra.org/wp-content/uploads/2020/12/AQAR-2016-17.pdf">https://sribhuvanendra.org/wp-content/uploads/2020/12/AQAR-2016-17.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://sribhuvanendra.org/wp-content/uploads/2021/08/College-Calendar-2017-18.pdf">https://sribhuvanendra.org/wp-content/uploads/2021/08/College-Calendar-2017-18.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
3	B	2.61	2016	19-Feb-2016	18-Feb-2021

<b>6. Date of Establishment of IQAC</b>	14-Sep-2002
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sri Bhuvanendra College, Karkala	CPE	UGC	2016 5	15000000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

• IQAC has strived towards developing a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the College. IQAC has put efforts to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. • This culture is maintained and sustained by several initiatives taken by the Cell through out the year. During the academic year 201718, IQAC conducted orientation programmes for the students and for the faculty and periodical meetings/discussions with department faculty representatives were conducted to collate the data pertaining to various activities of the departments. • The AQAR 201718 writing process was carried out by the different committees, led by a member of the IQAC. All the major committees of the College are represented in the IQAC. The Committees meet periodically to plan activities which will enhance the quality of student life on campus. • The IQAC has been involved in preparing many reports highlighting the activities of the college. • The IQAC, through its activities, has been an agent of change in the institution ensuring efficient performance of academic and administrative tasks.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
<b>No Data Entered/Not Applicable!!!</b>	
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

**Yes**

Name of Statutory Body	Meeting Date
<b>Governing Council</b>	<b>25-Jun-2018</b>

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

**No**

**16. Whether institutional data submitted to AISHE:**

**Yes**

Year of Submission

**2018**

Date of Submission

**11-Apr-2018**

**17. Does the Institution have Management Information System ?**

**Yes**

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

**Yes. Sri Bhuvanendra College, Karkala, is an Arts, Science and Commerce college founded in 1960 and affiliated to the Mangalore University. The management of the College is vested in Sri Bhuvanendra College Trust, a registered body and nominated by the Academy of General Education, Manipal, Blessed by His Holiness Srimath Bhuvanendra Thirtha Swamiji of Kashi Mutt, Visualized by Padmashree Dr. T.M.A. Pai, the architect of modern Manipal and Steered by the enlightened Trustees of Sri Bhuvanendra College, Karkala. The prime body of the management, Sri Bhuvanendra College Trust is committed to realizing the Vision and Mission the college has adopted. It has been taking the following steps to achieve the goal: ? Providing and maintaining the best possible infrastructural facilities ? Recruiting qualified and competent teaching and the nonteaching staff ?**

Constantly interacting with the staff to assess the functioning of the college ? Recognizing and rewarding the achievements of the Staff ? Formulating policies to further the objectives of the college The Trust provides effective leadership in making policies, mobilizing resources and delegating the responsibility suitably to the Governing Council and the Principal. It plays more of the role of a facilitator and motivator in the functioning of the college. • The Governing Council constituted by the Trust comprising local trustees, Staff representatives and Parent representatives, meets regularly, discusses and decides on administrative matters and keeps vigil on the achievements of the goals set by the Trust • The Principal who is the Secretary of the Trust is charged with the duty of implementing the decisions of the Trust even while leading in all the activities of the College. • Being the executive head of the college, Principal executes the decisions taken by the Trust and the Governing Council with the help of the Staff Council. • The Staff Council consists of the Heads of all the departments and Principal forms various Committees with the advice and concurrence of Staff Council. • The Staff Council and various Committees assist the Principal in implementing academic, disciplinary and other matters concerning the college with cooperation of the Staff. • The heads of the departments distribute the work among the staff and monitor the planning of the lessons and its implementation. They also act as the spokespersons for the departments. • The Trust and the Governing Council meet periodically and take stock of the functioning and development of the College • Thus, the College ensures a system of participative management whereby information flow and decisionmaking processes are systematized and channelled through all key constituents of the College. Regular meetings of the Staff Council are held to discuss and decide on matters relating to academics and administration. For the smooth and effective functioning of the College, interactions with stakeholders

comprising of faculty, parents, alumnae and the students, are regularly organized. Feedback received from faculty, students, alumni and other stakeholders are considered for continuous review and revision which are relevant to the changing needs of higher education.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well planned and document process: Being affiliated to Mangalore University, the curriculum is prescribed by the university. The role of the College is mostly restricted to effective delivery of curriculum through efficient planning. We have ensured that the college academic calendar is in place much before the beginning of each semester and preparations for the next semester are completed in time. The following are the salient features of the planning process. Pre-semester planning include encouraging teachers to contribute to curriculum upgradation as members of BOS, receiving syllabi from university with course options for students, Calculation of Departmental workload, faculty recruitment if required, distribution of work to the best advantage of students making departmental timetable with assistance of Central Time Table Committee, publication of time tables on the college notice board, Preparing of College Calendar and lesson planning at the Departmental level by individual teachers identifying available learning resources and reference materials. Teachers are deputed to revision workshops whenever syllabi are revised. Upgrading the teachers competencies is the priority of the institution. Curriculum Delivery activities include class room teaching, tutorials and mentoring, learning enrichment activities e.g. seminars, talks, assignments and term papers etc. Blended learning is encouraged by distribution of study materials like handbooks, videos or audio lectures etc. Participatory learning is practiced to enrich and make enjoyable the learning of students. Field trip, study tour, internship, surveys, interactions with academic and industrial experts, collaboration with academic institutions, professional organisations, local industries are strategies adopted for effective implementation of curriculum. Continuous evaluation, internal assessment, Counselling, Remedial teaching, special coaching, conducting Practical Exams ( internal & University) submission of internal assessment to the University are ensure learning by students. Proctorial system and maintenance of Cumulative records for each student by their academic advisors has made mentoring very effective. Attendance Management software automatically sends SMS to parents if a student absents himself from a class. Student's absence details are entered in the cumulative record with the signature of his/her parents. 75% of attendance is compulsory for every student. Post-semester activities comprise of collecting Students' feedback on programmes and on individual teachers, Analysis of feedback and self evaluation of teachers at the departmental and College level, deliberations in Staff Council meeting and revision of delivery mechanism. Educational Resources Planning (ERP): Optimum utilisation of infrastructure is the fundamental criterion in ERP. Classrooms allotted on the basis of strength of students of different programmes and Technological resources needed for delivery of different courses. ICT enabled classrooms and seminar halls are allotted

equally to various departments and their utilisation is ensured in preparation of timetable and they are allotted to other teachers whenever kept unoccupied. Library is replenished with textbooks and reference books, journals, e-books to support revised curriculum. Open access system and online access of titles and authors has made it student friendly. Besides Central Library, every Department has its own library. Spacious reading rooms in the library encourage students to spend free time reading. Study hours in hostels also ensure learning.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Diploma in logistics management	03/08/2017	180	Employability in corporate field	corporate skill
Nil	Diploma in diagnostic Techniques	18/08/2017	365	Employability in corporate field	clinical diagnostic skill
Certificate course in Yakshagana	Nil	07/08/2017	180	culture and language	Folk art and oratory
CCA	Nil	18/08/2017	90	Employability in SOFTWARE field	software skill
CCA WITH TALLY	Nil	18/08/2017	90	Employability in SOFTWARE field	software and account skill
mushroom cultivation and entrepreneurship	Nil	16/08/2017	365	self employment	biotechnological skill
Nil	Diploma in Prakrith	11/08/2017	365	language and culture	Language skill

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom	Financial Management and Investment Science	01/08/2017

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	76	64

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Summary of Feedback Feedback from students on Programmes and Teachers from Parents, old students on the College and from employers on our graduates and on working environment from teachers is collected with the structured questionnaires</p> <p>1. Students feedback on teachers : Questionnaire given to a group of students about a particular teacher choosing them from all streams and all classes. Students feedback on teachers regularity and punctuality, syllabus coverage, communicability knowledge, loudness and clarity, rapport with students, impartiality in assessment, encouragement to co-curricular activities, and the availability for consultation. The feedback collected is tabulated and sent the concerned teacher for resolving issues mentioned in the report.</p> <p>2. Students feedback on programmes: Beginning from entrance test to ending with exit test, the questions covered include Bridge course/awareness regarding aims and objectives of the syllabus, learning values relevance students efforts, possible benefits, coverage of syllabus, library provisions, need and fairness of internal assessment, students rating in comparison with the other institutions, teacher-student relationship, feedback on office, encouragement of co-curricular activities, hostel facilities, level of confidence in students and rating of the institution by students. The opinions related to Departments, library, institution, office, hostels are separated for analysis. The findings are sent for further actions at different levels. The opinions have been extremely encouraging.</p> <p>3. Feedback from parents is collected every year. Feedback on reason for admission to this College, sensitivity to their needs, parents rating on teaching, experience of their children, feedback on value education, mentoring, infrastructure, learning environment, and overall satisfaction and their suggestion for improvement are tabulated and discussed in IQAC. The opinions are very positive and shortcomings are very</p>



rare. Necessary changes are made to make parents assured of the progress of their wards. 4. Feedback on Institution and programme by old students: The questions seeking their opinion on the role of College in their success, knowledge? skill, values, teaching and learning experience, teachers competence and rating of the College are analysed by IQAC. Majority of opinions are very positive. Corrective measures are taken wherever necessary. 5. Feedback from Employers: Questions specifically designed to make our students employable. Questions on IQ, EQ, work culture, leadership qualities, communication skills, problem solving skills, technological acumen, innovation, creativity and rating of the College in terms of competence, skills and attitudes are analysed.. Respondents are few as it is restricted to the Karkala. Responses are very positive and encouraging. Where change or correction is desirable, measures are taken by the College. 6. Teachers Feedback on institution includes regarding balance between theory and application in syllabi, objectives of the syllabi, availability of books/journals in library, freedom to adopt new techniques / strategies of teaching, freedom to adopt new techniques / strategies of testing and assessment, coverage of all units in the syllabus, about environment in the College, whether teacher friendly exists, opportunities and support to faculty members for upgrading their skills and qualifications, about ICT facilities in the college Canteen, about cleanliness of Toilets / washrooms, classrooms. The analysis is done and the problems set right immediately.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	925	43	52	3	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
55	50	11	10	Nil	458
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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A well planned students mentoring system called proctorial system is in the college. Teachers of core courses are assigned with a group of students of a particular class for mentoring. They are called Academic Advisors. They constantly monitor progress of their wards from admission to their exit with a graduate certificate. Every students progress is comprehensively monitored and registered in a hand book called Cumulative Record. Students are required to maintain this record promptly and correctly. If an entry is wrongly made or tampered with, the student is liable for disciplinary action. At the time of re-admission to successive Semesters, this C.R. book is to be submitted to the admission committee. This very comprehensive document contains information about the educational level and annual income of parents so that teachers shall take greater care of students from poor academic and financial backgrounds including arranging for scholarships to such students. Along with tracing their performance in tests and examinations, overall potential for growth is monitored and ensured through assessment on ten criteria system namely conduct, academic proficiency, sports and games, general knowledge, communication competence, talent in fine arts, regularity, industry, sense of responsibility and leadership. All these are assessed in the scale of 10 points grouped under four categories namely poor, fair, good and superior. To assess conduct, defaults in conduct are well defined in the hand book. They are: 1. Ragging or any kind of criminal act 2. Irregularity in attendance 3. Irregularity in classwork 4. Absence to the Terminal Examination 5. Discourtesy towards the staff 6. Insubordination 7. Obscenity in words or deeds 8. Disturbing the classes 9. Physical intimidation Action to be taken range from warning, fine, Censure, ousting from class, Summons to Parents, Suspension and Disciplinary proceedings. The Student Evaluation is carried out in the college in a most systematic manner by careful observation and continuous follow up of the students performance by the Teachers. Every absence to any of the classes is intimated to parents/guardians immediately through system generated SMS with the help of attendance monitoring software Edumange. The Evaluation is processed through the regular reports submitted by the teachers on the conduct, progress and attendance of the students and the observations recorded in the Cumulative Record. Students are required to maintain the highest standards of behaviour and discipline both inside and outside the college. Their performance in the internals and also semester exams are recorded in the same book for all six semesters enables academic Advisors to track their progress carefully and take corrective measures from time to time. Principal issues hall ticket only after the scrutiny of student's Cumulative Records. When the best All-rounder award is declared, scrutiny of Cumulative Record is done to ascertain the overall performance and there is no default of a student. Academic advisors hold meetings with parents before study vacation for semester exams. When students leave the College this record helps the departments to trace students progression.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
968	55	1:18

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
55	48	7	7	Nil

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end
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No Data Entered/Not Applicable !!!

[View File](#)

## 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words) The college has a transparent and robust evaluation process. As Mangalore University has a defined criterion for awarding internal assessment marks, yearly reforms were limited to qualitative improvements in the conduct of internal exams. University stipulated that the awarding of internal assessment marks shall be on the basis of two internal examinations or one examination and one assignment. The ratio of internal marks to the semester marks in theoretical courses is 20:80 and in courses with practicals is 20:10. Examination Committee decided the matters of internal assessment. The College conducted two internal examinations every semester - first one of one hour for twenty five marks and second of two hours duration for fifty marks. One internal practical examination was conducted for internal marks in practicals. If any student felt he would submit one assignment along with internal exams, the teacher would consider the best of two. Advance notification of dates of examination in the College Calendar, display of Timetable on the notice board, Question Paper on model question paper of BoS, confidentiality of Question papers, examination on the model of University examinations, Valuation based on scheme of valuation, fairness and impartiality in valuation, complete transparency in awarding of marks, well defined grievance Redressal mechanism are some significant principles followed in letter and spirit. The final list of internal assessment marks is signed by the students before uploading to the University Examination portal. Despite limitations, the College ensures continuous assessment through a variety of activities and assignments.

## 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

2.5.3. Preparation and adherence to Academic Calendar and Teaching plans by the institution Being an aided College, affiliated to Mangalore University, the College adhered to the academic calendar and the guidelines of Mangalore University. The College Calendar was prepared and published integrating the University calendar of events with reopening and closing dates for odd and even semesters at the beginning of the year. It also contained the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester examinations etc. The printed copy is distributed to students and teachers. Examination committee was set up to schedule and conduct internal assessment examinations and also internal practical examinations. Proportion of Internal marks to Semester examinations as prescribed by the university was 20:80 in theory subjects and 20:10 in core subjects with practical papers. Two Internal Assessment examinations per every semester - one of one hour duration and the second one of two hours duration were conducted in a centralised manner. Students who were absent for the internal assessment examinations due to ill-health, participation in NCC/ NSS Camps, Intercollegiate sport meets or competitions etc were helped with re-examinations for awarding internal assessment marks. The students who requested for improvement examinations were also accommodated in re-exams along with those mentioned above. Valuation was done at the departmental level. Answer scripts were distributed to students for clarification and their signatures were obtained. Their queries and grievances were addressed by the teachers/ Heads of Departments. Consolidated lists of internal marks were displayed in the notice board.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sribhuvanendra.org/wp-content/uploads/2021/08/PROGRAM-OUTCOMES-date-30-august-21.pdf>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://sribhuvanendra.org/wp-content/uploads/2021/08/STUDENT-SATISFACTION-SURVEY.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop for high school students	Chemistry	28/12/2017
Preparation of NETand KSET Examination	Post Graduate Department of Commerce	03/11/2017
Union Budget Presentation 2018-2019	Post Graduate Department of Commerce	24/03/2018
Emotional intelligence	S B College Karkala	01/03/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2063000	1781918

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
EASYLIB	Fully	4.4	2016
EASYLIB	Fully	4.3	2009

##### 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidth (MBPS/ GBPS)	Others
Existin g	126	79	3	10	0	7	26	500	0



Added	6	6	0	0	0	0	0	0	0
Total	132	85	3	10	0	7	26	500	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

500 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1174000	650180	889000	1131738

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

A. Procurement: It is done as per UGC Plan guidelines. Beginning of every year departments place indent for their requirements with the office. Small items are sanctioned immediately by the Principal. Bulk buying are procured from wholesalers scrutinizing their quotations by the purchase committee. B. Maintenance: The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees and using the grants received by the college . 1. Laboratory: Record of maintenance account is maintained by HODs . Library: a. The requirement and list of books is taken from the HOD's of concerned departments The finalized list of required books is duly approved in the meeting of the Library Committee and signed by the Principal. b. Suggestion box in the library helps a lot in introducing new ideas regarding library enrichment. c. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exams and while securing their Transfer Certificate. d. Other issues such as weeding out of old titles, return of books etc. are chalked out / resolved by the library committee. e. Annual stock verification is done . f. Easylib software is used and open access journals facilities are available. 2. Sports: a) The maintenance of sports equipment is done by the Physical Director. b) He places the indent for procurement of goods required with the College office. c) The sports committees decides whether to purchase and place orders with the suppliers after collecting at least 3 quotations. d) Writing off the damaged goods is done after annual stock verification and certification of their no usability by the Physical Director. e) As far as sports infrastructure is concerned , at the requisition of the Physical Director in writing, the Principal directs the Campus Manager to get the facilities repaired. 4. Computers: a. ICT Coordinator keeps watch on computer facilities and their optimum utilization. b. A programmer after the repairs and updation under the overseeing of ICT Coordinator c. The HoD ensures optimum utilization of Computer laboratories. d. Any requirement is communicated in writing by the HoD. e. The standard procedure of asking for the quotation from suppliers and after collecting at least three of them, they are opened at the purchase committee meeting and the price and terms offer sale services are negotiated



before purchase order is placed. f. Once the product is delivered ,they are taken into stock. g. Any depreciation, condemnation or writing off of damaged or worn off ICT equipment needs to be certified and signed by the IT Coordinator and the Principal for its final disposal. 5. Classrooms: a. The college has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture etc. Disposal : Any major item shall be written off after they are found and certified as unrepairable or unusable by the competent authority and countersigned by the Principal.

<https://sribhuvanendra.org/wp-content/uploads/2021/08/PROCEDURES-AND-POLICIES-FOR-INFRASTRUCTURE.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b) International	Nill	Nill	Nill
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus	Off campus
-----------	------------

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students council Students council is formed every year to ensure the participation of students in academic and co-curricular activities. The council is formed in a very democratic manner through holding elections for the class representatives specifying eligibility criteria for contesting in the election. Final year students will form the managing council of students council with nominated office bearers. N.C.C ARMY/NAVY Under Naval Unit, Udupi N.C.C AND Naval wing is working at our college and society level with its motto unity and discipline. In the year 2017-2018 the cadets have successfully completed International Naval Cruise River sailing camp Ship attachment camp, All India TSC and Army attachment camp. Sahitya sangha The programmes organised by the association are a workshop with the collaboration of Tulu Janapadha Jagattu. A lecture on Dari Tappisu Devare. N.S.S In order to equip the volunteers with the necessary skills the students are introduced with National Service Scheme. Students are made to participate in various extension activities like Swachh Bharat campaign, HIV and T.B awareness programme. Mid-Day Meal The mid day meal centre was established with the collaborative support of our proud old

students. The student's representatives help in the smooth running of the facility in the college. Lunch is provided at minimum price for poor and needy students. IT Club The club provides an opportunity to discuss various IT issues in order to create a greater appreciation and understanding of technology. The events conducted in the year 2017-2018 are IT Fest, Teck-Kno17 Fest and other Inter Collegiate Fest. Commerce association The college actively runs commerce association with the leadership of students representatives. The events like business quiz, treasure hunt ,mad-ad are organised in the year 2017-2018.

Performing arts The student's representatives work efficiently for the good cause of association. The students participated in cultural fest-Nigma with the support of supporting coordinators of the association . HRD and placement cell

A seminar on How to face Interview And our students have attended Yodlee, Deloitte IBM, Cognizent, Northern Trust Bank, Mphasis and Infosys. Rovers and Rangers With the motto of disciplinary education and service attitude our college has established a unit of Rovers and Rangers in the year 2012. The students participated in several district and state level camp. Bhuvanaranga Bhuvanaranga is a platform for students to excel in theater arts. The students showcased a drama titled Manniat the Inter collegiate fest. Yakshagana Kendra The events organised are Thalamaddale a drama titled Jambavathi Kalayana, and Yakshapracharopanyasaprogramme. Humanities association The students participated in competitions like quiz and one day seminar held at university level. Sports club Students take a keen interest in this club by participating in Inter-collegiate, Inter-state and Inter-national sports events. Youth Red Cross Blood donation camp was organized. Women Harassment and Redressal Cell A lecture on Health and Hygiene was organized. Photography club Students were trained five types of photography skills. I hereby conclude that students are very actively participated in each and every

## 5.4 – Alumni Engagement

### 5.4.1 – Whether the institution has registered Alumni Association?

Yes

**INTRODUCTION** Sri Bhuvanendra College a premier institution around Karkala was established during 1960 by the Manipal Academy of General Education with the support and encouragements provided by the Karkala citizens. The college has provided the opportunities for the people in and around KARKALA Specially the rural poor to pursue higher education in science, commerce and arts subjects and many of them have occupied important positions both in India and abroad and have contributed significantly for the overall development of the society as a whole. The old students association which was informally started during 1964 and is contributing for the welfare of the college students through scholarships and also to support the college in infrastructure developments. During the Golden Jubilee Celebration year, the old students association came forward enthusiastically to serve their alma mater in a significant way by constructing a large and modern "Indoor Stadium" at a cost of about Rs.1.00 (One) crore, at the college premises in Memory of the college first Principal Prof. K. Damodar Kini who was greatly responsible to build and shape the college to what it is today. SBCOSA units are also extended in Bombay and Bangalore these units are working in these days effectively. The old students association having large number of members aims to rejuvenate and stream line its activities so as to serve its Alma meter in the years to come. For this purpose the existing Sri Bhuvanendra College Old Students Association has decided to formally register as Sri Bhuvanendra College. Old Students Association (SBCOSA) under the Karnataka Societies Registration Act, 1960. **AIMS AND OBJECTIVES:** a. To promote and foster mutually beneficial interaction between the Alumni and the present students, staff and management of the college. To encourage the formation of Chapters as a means to increase participation of Alumni. b. To encourage the Alumni to take an active and

abiding interest in the work and progress of the Institute so as to contribute towards enhancement of the social utility of their Alma Mater. c. To organize and establish scholarship/ support funds to help the needy and deserving students. d. To Institute prizes and awards for outstanding project work, research papers or other professional activity by the students of the Institute. Also to suitably recognize, outstanding social and community service by the Alumni and the students. e. To provide possible supports to the College staff and Management to continuously improve the quality of education by organizing various schemes/ projects that may be relevant from time to time. f. To undertake to organize activities of a civic or charitable nature as also to increase public awareness of the role of education in the Economic and Social development of the nation. To do all such other lawful things as are necessary or incidental to the attainment of the above objectives and or beneficial to the interests of the Institute and its Alumni.

5.4.2 – No. of enrolled Alumni:

4365

5.4.3 – Alumni contribution during the year (in Rupees) :

829297

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting date: 06-08-17: agenda1: regarding scholarship agenda 2: Regarding conference hall agenda 2 : facilitation to the retiring staff Resolution 1: It was decided to award scholarship of Rs 3000 each to 4 students of degree classes on the basis of merit cum poverty. It was resolved to continue the tradition of facilitation to the retired staff Prof Sethumadhava of chemistry department. It was resolved to make efforts to complete the conference hall built on Late B Ganapathi pai mid day meal center. Meeting 2: date: 06-11-2017 Agenda: 1) condolence for the remiss of Smt Geetha G pai and Sri Shantharama kamath. 2) Institution of new scholarships

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The effective leadership is visible in various institutional practices such as decentralization and participative management Collegepromotes and practices decentralization in all academic and administrative activities, it has various academic and administrative committees to monitor, plan and execute smooth functioning of the College. A. Administrative Decentralization: (1)TheSBC Trust is established asSPV by the Academy of General Education, Manipal, the Supreme Governing Body with many Educational Institution under its supervision. TheTrust continues as the custodian of all assets and the body for Policy making. (2) Sri Bhuvanendra College Governing Councilis the body that looks after the administration of the College.It is responsible for planning and policy development, institutional budget, academic and research growth of the College and other extension activities. It comprises of Trustees from the SBC Trust, Representatives, Industry Experts, Eminent Educationists, People from local communities, Parent representatives, Teachersrepresentatives.(3) Principal is the ex-officio Secretaryof the Trust and Governing Council.(4) Principal is the Chairman of the IQAC thatplans the utilisation of Educational Resources available and chalks out a perspective plan for the progress of the College in seven criteria framework of NAAC.IQAC plan is put before Governing Council after being approved by Staff Council. (5) Staff Council is the highest academicbody chaired by the Principal andcomprising of heads of all the

Departments, Students Welfare Officer, Librarian, Physical Director, Officers of NCC, NSS and Rovers and Rangers. (6)Principal gives directives to the departmental heads to prepare the annual departmental requirements. The HoDs conduct meeting of the departments and submit requirements, depending upon the need of the syllabus. For the acquisition of goods and services, including requisition preparation, funds approval, payments to suppliers, and follow-up inquiries, college practices decentralization by providing operational autonomy to the departments. The Principal consolidates requirements of all the departments and forwards it to the management for approval. The sanctioned budget from the management is received by the institute. B. Academic Decentralization: (8) There are 18 different committees and Cells with well-defined functions that give academic and administrative leadership to the institution. Staff Council is responsible for holistic development of the college-

a) Prepare the Academic Calendar, plan delivery and completion of the Syllabi, design methods of instruction, learning and assessment. (b) To supervise the academic work of the institution. (c) arrangements for the conduct of examinations in conformity with the University directives from time to time. (d) To maintain proper standards of academic records like Diaries, course files etc. (e) For improvement of standards of teaching, research and training. (f) To discuss academic and related issues/developments at least twice in a semester. (g) To discuss and review the co/extracurricular activities. (h) Organizing Conferences/ Workshops.

C. Participation of students: Students Council is constituted with democratically elected Class Representatives. All members are trained regarding parliamentary procedures. Students Council members settle all their grievances at class level by approaching their Academic Advisors and at College level by the Students Welfare Officer who resolve problems immediately. The rapport of the students is so well that all grievances are settled without any complaints in writing

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The library has approximately 85000 books, 131 current journals, 300 audio / video materials, 14 newspapers, 54 general magazines, 9000 e-journals, , 97000 ebooks. The services available in the library includes a) access to printed documents , e- resources and e-journals , audio and video materials. b) internet facility c) UGC book bank facility , SC-St book bank facility The library has online reference sources such as dictionalries and thesauri, encyclopedias, year books, e-books, e-journals, Kannada and English news papers , kannada and English novels and employment news. The library timings helps the students to spend their time in the reference section. Various daily newspapers and magazines helps the students to update their knowledge. In library , computers with internet facility is provided to the students.

Our college has a well established computer labs. There are there labs in the computer department in the first floor and one lab in second floor. There are totally 126 upgraded computers ( many are new and some are upgraded) The networking upgradation is done with cat6 cabling having manageable switch. Two bsnl broad band land line facilities are provided for internet purpose. In lab1 seating arrangement is provided with compartment . All computers in the college are interconnected through LAN. The wi-fi points are placed at the crucial points.

#### Research and Development

There is very little scope for research and development in Affiliated colleges. A few major and minor research projects were applied for. One minor research project in Chemistry department is under progress. Teacher are encouraged to go on FIP of UGC by the college. But as there are a very few teachers appointed by the government. The no. of teachers going for PhD are dwindled. But research culture is constantly pursued and developed in students through various projects, collaborations, surveys and other activities. A collaboration with Sri Krishna Packaging Industry, Kolnad, Mulky was signed and students of commerce and management went for study of industry and prepared reports on various aspects of the functioning of it. Detailed information is available in Criteria 3.5.3 3.5.

#### Examination and Evaluation

Continuous evaluation is done through various assessment strategies. Entrance tests, oral tests, surprise tests, summative tests, assignments, project work, internship, internal assessment tests, quiz, competitions are different strategies used for evaluation. Theoretical and practical exams are conducted by the university at the end of every semester. Internal exams are conducted on the model of University exams. Exam committee of the college schedules the exams, notifies the timetable in advance. Question papers are sought from various departments. Question papers are set in the same pattern as found in the University exams. Centralised exams are held scheme of valuation is prepared answers



	discussed with the students, fairness and impartiality ensured in awarding internal assessment marks. Students sign obtained before uploading the IA marks.
Teaching and Learning	Teacher use student oriented participatory learning strategies in their teaching. ICT is used effectively for delivery of curriculum. They give assignments and homework constantly. Field trips, project works, blended learning, group discussions, debates, peer learning, joint papers, paper presentation and other learning strategies are used in teaching learning and result of effectiveness could be noticed in the extremely high percentage of results in University exams and student progression data.
Curriculum Development	Curriculum is prescribed by the University. The role of the college is limited to the membership of board of studies of the teachers. But feedback of the programmes is analysed and sent to board of studies by the teachers of the departments. Many of our teachers are on the Text Book committees. Some of them have written different chapters in the books published by various publishers. Details are given in Criteria 3. Most of our teacher are members of concerned subject associations and participated in the workshop on curriculum development and revised syllabi.
Human Resource Management	<p>The College has a well defined HRM policy. Key elements of the policy include provisions for equal opportunities, Recruiting and Hiring and Termination, Salaries and Bonuses including increment increment and career advancement provisions, Performance Appraisals, Safety, Codes of Conduct, Sexual harassment, dress code, Scheduling of working hours with lunch periods and other breaks, benefits like Vacations, holidays and sick time health insurance maternity leave, use of College amenities and Equipment along with Email and internet, Conflict of Interest Statement, Grievances Redressal mechanism. Disciplinary Actions. College management believes in encourage, appreciate, recognise, incentivise, award and honour principal to maintain positive work environment</p>

	in the campus. Departments securing highest results in University are honoured with Rolling Trophies.
Industry Interaction / Collaboration	The Mou is regarding the processing of cashew nuts. College has Collaboration with ICT Academy which organises HRD programmes.
Admission of Students	The college is open to all students with requisite qualifications for admission without any discrimination of caste or creed. Roster system is being followed to admit the students according to the rules of the State Govt. Through NewsPaper Notifications, students get informed about the admissions in detail. Prospectus and applications are issued to the students. An Admission Council with all HODs as members interview the students before they are being admitted. Online admission facility is also available. Scholarships and Fee concession are also available for eligible students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Nil
Administration	Edumanage Software: It is developed by SR small technology systems - Bangalore. It is used to maintain students attendance, marks details and it will send messages to the students, parents about the attendance and marks details.. ROBOVIDYA: It is used for administration, office automation, finance and accounts, students admission and support, also in examination
Finance and Accounts	ROBOVIDYA: It is used for administration, office automation, finance and accounts, students admission and support, also in examination
Student Admission and Support	Digital Linguistic mentor: It is a revolutionary software driven language learning laboratory that blends time tested methodologies with interactive technology to develop a superb teaching and learning experience. The methodology is LSRW or listening - speaking - reading - writing in tandem with appropriate learning materials brought to you through easy to use. DLM is introduced in this year.



	Robovidya is also used in students admission.
Examination	EXAMINATION PORTAL is used to update the examination details to the university.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers welfare Society is established Quarter's facility for teachers : ESI, PF, gratuity facility to the teachers Seed money for research Welfare schemes for Non-teaching: CL, maternity leave, ESI, PF,	Non Teaching Welfare Society-ESI, PF maternity leave, Quarters facility at reasonable rate of rent	Welfare schemes for Students: Mid-day meal centre is established to provide mid-daymeal to poor and needy students at nominal cost and free ofcost. Cafeteria for the benefit of students. Indoor stadium, Gym,

gratuity provided to the management staffs		playground for students to encourage Sports and physical activities, required facilities in ladies rooms
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#### 6.4 – Financial Management and Resource Mobilization

##### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Sri Bhuvanendra college has a detailed established systems. The college is run by the college trust and governed by the governing council. Any financial matters or any important academic support facilities, before implementation is to be discussed in the governing council and the trust. The principal is the secretary of the trust. He explains the necessity of the financial matters and others. There are standard procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Each financial commitment is to be approved by the college trust. At the beginning of the each year, a budget allocation is discussed in detail in the trust and only after approval it will be implemented. The budget of the college includes income and expenditure of the academic year. In the budget, yearly maintenance, renovation, upgradation and purchase amount is allotted and the authorization is given to the principal. The principal has the executing authority. For the purchase of each physical / academic items such as apparatus , books etc, quotations are taken and a quotation with best quality items with least amount will be selected. For each purchase, the amount is paid through the crossed cheques or through the account transfer. A stock book is maintained and it is updating regularly. A complete transparency is maintained. The stock book is maintained in each department, laboratory, library and sports section. Each new item is entered in the stock book so that proper updating is maintained. At the end of the academic year, the principal forms many stock verification committees for different departments and units. Each committee will verify the stocks and reports are submitted to the principal. Financial audits We have three types of audits. The trust account is audited internally by the reputed auditor of the academy. The college account is audited in three stages. Internally by the academy auditor. He will audit the account book. Joint director audit- It includes account verification, stock verification of the aided departments and libraries. He also verifies the records in the service register of the regular employees. A-G audit. This again includes the verification of all possible audits mentioned above. It is not periodic but random. In the college all accounts are maintained properly, will be updated regularly. A prior importance is given to transparency. Till now the auditor's report guaranteed us that our procedure is correct.

##### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

##### 6.4.3 – Total corpus fund generated

1588559.00
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#### 6.5 – Internal Quality Assurance System

##### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	College Authority
Administrative	No	Nill	Yes	College authority

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teachers Association is a formal organization composed of parents, teachers and staff that is intended to facilitate parental participation in an educational institution. Parent Teachers Association established in our college is active with the President Sri Muniraja Ranjala, Principal, Jain Jr.College, Moodabidri and Secretary Sri Sudhesh Shenoy, Business man, Karkala. Parents Teachers meet is being held for every semester of the academic year to discuss the problems and grievances of the students' and to be redressed harmoniously. Every year , on the first day of the academic year , parents are attending the orientation programme organized for students. On college day program , PTA is recognized.

#### 6.5.3 – Development programmes for support staff (at least three)

Various facilities such as better salaries, ESI, PF, CL, Quarters facilities are provided to support staff. Teachers are motivated with financial assistance to attend seminars, training programmes. The management is organizing the administrative training programmes for the non teaching staffs . The computer staffs give Skill development trainings to the non teaching staffs to gain the latest updates and skills in both software and hardware and in the office management systems.

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Qualitative Initiaves 2017-2018 a. Short term crash courses on computers were offered b. students were given Coaching for C.A./CPT , M.B.A, and other courses c. Students received coaching for IBPS and other Competitive exams d. One week Orientation programme for First Year Degree Students. e. Replaced Asbestos sheets of the roof with more environ friendly sound proof Fibre sheets g. Installed CC Camera to make the College Hostels secure in every respect h. increase in the number of computers. j. Up gradation of Technology and modernization of laboratories continued k. Blood donation l. First aid training to students and teachers m. Youth Red Cross Unit

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
4. International women's Day in association with Women Harassment Redressal Cell Committee and women empowerment cell	08/03/2018	08/03/2018	400	Nill
5. A Programme on Healthy Diet in association with Women Harassment Redressal Cell Committee and women empowerment cell	16/03/2018	16/03/2018	200	Nill
1. Talk on personality development in association with Women Harassment Redressal Cell Committee and women empowerment cell	17/07/2017	17/07/2017	500	Nill
2. A programme on Health and Hygiene in association with Women Harassment Redressal Cell Committee and women empowerment cell	27/09/2017	27/09/2017	500	Nill
. Annual day Competition in association with Women	31/01/2018	31/01/2018	5	Nill

Harassment  
Redressal Cell  
Committee and  
women  
empowerment  
cell

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Solar, LED Lights in college premises, Ladies and Gents hostel. Solar energy for hot water facilities. Rain water harvesting pit at backyard of hostel . The usage is approximately 2 percent .

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Cumulative Record and College Calendar	10/07/2017	For each and every student cumulative record and calendar are provided by the college, which explained the institutional code of conduct to the student. Parents and guardians are request to contact the principle/warden/academic advisors very often regarding the progress, conduct and attendance of their son, daughter or wards. They should look into the cumulative record of the student and attest the academic record after each test/terminal examination. They are always welcome to the hostel and the college.

Students are required to maintain the highest standards of behaviour and discipline both inside and outside the college. They shall strictly observe the disciplinary rules framed by the college or which may be framed from time to time.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Segregated dust-bin for dry and wet waste 2. Plastic free campus 3. Tobacco free campus 4. Pollution free electric vehicle 5. Solar energy 6. Vermi compost 7. Swatchatha Abhiyana 8. Solid waste management

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Title of the Practice A. Plant of the week Diverse and rich streams of healing traditions are integral part of India's healthcare system. These traditions through their all permeating discourses on healing ,healthy living constitute 'medicinal plants ' which form an essential component of traditional medical preparations in ayurveda ,siddha,unnani,folk and home remedies .The healthcare practices in ayurveda ,siddha and unnani are recognized modes of healthcare systems receiving official patronage of the state.Growing popularity of these healthcare practices have resulted in need of awareness and knowledge of the medicinal plants and their conservation. Keeping this in mind,The Botany department of our college organizes the 'plant of the week' program every week for B.sc students of CBZ and BBC stream. II B.SC students are given the responsibility to bring a plant and collect a detailed report on the habitat of that plant under the guidance of Botany department.Students are inturn briefed about the significance of that plant,about the advantages and the medicinal qualities of the plant, how to plant and their aftercare. The students are also asked to conduct follow up activities to see how the saplings they had planted were doing. The plant and its medicinal use will be displayed for a week so that all the students of our college may gain information on it. Students show great enthusiasm in conducting the plant of the week program without fail.

Objectives of the practice:

- Students will gain an appreciation for the plants and understanding how the plants grow.
- Students will be able to sort, classify different type of plants.
- The students will enhance their motor skills in recognizing the medicinal plants
- To create awareness about the utilization and importance of medicinal plants growing in this biosphere and elsewhere.
- To inculcate the importance of nature among our students by teaching them benefits of growing plants and to make them aware of medicinal plants
- To create awareness about nature conservation.
- To gather information on the medicinal use ,availability ,challenges and future conservation strategies for the medicinal plants.

The context: The medicinal properties of plant species have made an outstanding contribution in the origin and evolution of many traditional herbal therapies. These traditional knowledge systems have started to disappear with the passage of time .Over the past few years ,however

the medicinal plants have regained a wide recognition due to an escalating faith in herbal medicine in view of its lesser side effects compared to allopathic medicine .Hence our major objective is therefore to explore the potential in medicinal plant resources ,to understand the challenges and opportunities with the medical plant sector. The Practice: The traditional medicines are the vital components of healthcare even though there is an increase in the modern healthcare system, as most of the rural people depend on the traditional medicine as a source of their primary healthcare. The reason for the high dependency on traditional medicine, especially by the rural people, are poverty, shortage of reliable and affordable conservative healthcare services. Moreover, traditional medicines are easily accessed by people with low income, but who are also well equipped with the therapeutic knowledge of medicinal plants and have limited access to the modern healthcare services. But presently the use of medicinal plants has been decreasing gradually .The main objective of conducting the plant of the week program is to determine whether the students are still familiar with the medicinal plants and whether the traditional knowledge which forms a part of the cultural heritage ,has been lost or is still being passed on new generations .Their general knowledge concerning the use and effects of using these plants were not satisfactory .Students were only able to identify correctly a few medicinal plants and most were not able to recognize poisonous plants .More time should be devoted to this topic because students show more interest in medicinal plants .This could be in the form of an elective module in the frame of an open curriculum that would also include growing plants in college garden. Evidence of success: • It stimulates interest among the students regarding plants, species etc., • Awareness regarding endangered plants and species • Students find appreciation for the plants and understanding how the plants grow. • The students are able to identify major group of plants and compare the characteristics of plants. • Students will be able to use the evidence based comparative botany approach to explain and understand the genetic diversity on the earth. • Students will be able to explain various plant processes and functions, metabolism, concepts of gene, genome and how organism's function is influenced at the cell, tissue and organ level. • Students will be able to understand adaptation, development and uses of different types of plants. • Students have attained the knowledge of the variety of plants and their availability. Problems encountered and Resources required: • Difficult to protect the medicinal plants removed from their natural habitat. • Over exploitation of the plant species , uncontrolled habitat destruction ,poor environmental education of the masses. • Collection of medicinal plants of wild species is very difficult • Difficult to enable preservation of natural genetic variability and survival of rare, endemic ,vulnerable and endangered species. • Difficulty in collecting the plants from very remote areas. • Biodiversity depletion has led to the extinction of few species. • Lack of awareness among the workers about the environmental conditions required to grow the plant in the botanical garden. B. Prodigy "Prodigy" - University Level Paper Presentation Competition for Post Graduate Students. Prodigy is an opportunity for students to think professionally and present their talent in strategic manner. It is said that experts are born then made. To sustain in competitive world, each individual need to be an experts in their known area. The skills can be developed through suitable training so this platform provides a chance for networking and collaboration among participants to enhance their knowledge. Sri Bhuvanendra College, Sri B Manjunath Pai Memorial PG Centre presents manifest for the M.Com students to utilize their competence by organizing "Prodigy", University Level Paper Presentation Competition for Post Graduate Students. OBJECTIVES: 1. Engaging post graduate students with research activities to enrich their learning experience and enhance their employability prospects. 2. Providing students with opportunities to gain practical research experience. 3. Post graduate students to begin and continue their journey



leading to a good researcher. 4. Scholarly papers from academics. 5. Fostering research abilities in the post graduate students of social science discipline. 6. Providing students with relevant subject's specific and transferable skill and knowledge, and to provide them with appropriate industry engagement. 7.

Integrating research knowledge exchange in the academics and post graduate curriculum. 8. Review and discuss papers prepared in draft form by each of the participating experts in order to document relevant experiences/practices in the related subjects. 9. Draw conclusions from the papers and discussions, and make recommendations leading to a plan of action to derive knowledge in the research areas of commerce. CONTEXT:- In today's competitive globalization and technological advances are shaping the new economy, accelerating societal changes, new leadership and raising sustainability concerns. A sustainable business meets the needs of present without compromising the ability of future generations to meet their own needs. For businesses, sustainability is a powerful and defining idea. A sustainable corporation is one that creates profit for its shareholders' while protecting the environment and improving the lives of those with whom it interacts. Business sustainability is essential to the long-term prosperity in the emerging market. That is because the long-term effects of manufacturing, production, and consumerism have a monumentally negative environmental and social impact. Therefore, it's immeasurably

important for emerging enterprises to make sustainability one of the pillars on which they build their business. In this regard, the post graduate department of commerce is organising University Level Paper Presentation Competition for Post Graduate Students. The Practice:- In ordinary Parlance, a "Paper Presentation" means an academic exercise where you demonstrate your grasp of the Research Methodology through a sample Research Paper, on a well-defined theme, showing past work done by others, indexed in accordance with citation protocol, and a summary that shows the state of knowledge as it stands just before you start your study, a hint of what you have been able to identify as the possible hypothesis emanating from your limited study, and suggesting a proper Research study for validation or rejection of the Hypothesis. You can include possible methodology for the study, any innovative approach which you may propose, without compromising the need for objectivity in the study, and any other special features that you want the audience to know. The Paper should be a mini version of a Standard Research Thesis. Thus, Post Graduate students present research papers in Human Resource Management, Financial Manangement and Marketing Management Streams. Areas for Paper Presentation: Finance: (Sub-

themes) Digital Finance Sustainable Environmental Finance Investment Innovations Financial Inclusion Behavioural Finance Financial Market Development Public Finance Corporate Financial Policies Marketing: (Sub-themes) Virtual Marketing Green Marketing Relationship

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://sribhuvanendra.org/wp-content/uploads/2021/08/BEST-PRACTICES.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

'Do not train children to learning by force and harshness , but direct them to it by what amuses their minds ,so that you may be better able to discover with accuracy the peculiar bent of the genius of each.'-Plato. Our institution is an Arts, Science and Commerce college founded in 1960 and affiliated to the Mangalore University. The set goal is to frame, organize and to execute a specific methodology in order to provide quality education under the umbrella of Sri Bhuvanendra College Trust. It Situated in one of the most beautiful outskirts of Karkala about a K.M. from the town, the College has an atmosphere



quite congenial for studies and inviting for a worthy living away from the buzz of the town. Architectural heritage such as the Monolithic statue of Bahubali (Gomateshwara), Chaturmukha (four faced) Basadi, Manastambha at Hiriangadi, Ananthashayana shrine - all works of art on granite. Ramasamudra, the perennial lake, Anekere, a smaller one, in the heart of the town along with pristine landscape all around, have presented an enchanting place with a population of nearly 25000. Down the ages Karkala has been comparatively quiet and peaceful with religious tolerance and communal harmony. The Good results that the College has secured in the University examinations and the innumerable ranks which it has incessantly bagged, brings the College a permanent inscription in the academic map of Mangalore University. As quoted above the broad vision of our institution - To make Sri Bhuvanendra College, a centre of excellence creating graduates and post -graduates to be the worthy citizens of India of imbued with knowledge, skills and values-ethical, social, secular and spiritual-enabling them to lead an ideal and successful life with high integrity of character and being compassionate and beneficial to the poor and downtrodden. ? As far as our vision and mission is concerned, college always try to implement the distinctiveness in the work Our college has a large number of students from the surrounding villages. Most of the students from rural areas and poor back ground, but they are not poor in talent, knowledge and humility. Our college staffs identify student talents and encourage them as per our vision and mission. In our institution provides scholarship for economically under privileged students. And needy students are provided with mid-day meal facilities. ? To make quality the hall mark in teaching, evaluation and research through the combination of self-evaluation and external evaluation. Effective communication is the hall mark of good teaching. Support of the teachers, coaches and staff who inspire and made our college year truly remarkable and unforgettable. Project based learning is the primary gate way of our institution through which the hall mark are realized. ? To provide the students life-skills along with academics through various add-on courses, clubs and association activities. The objective of our institution is to familiarise students with basic aspects of life skills and its conceptual treatment, theoretical perspectives and practical strategies of life skills education. The institution aims to provide systematic understanding

Provide the weblink of the institution

<https://sribhuvanendra.org/wp-content/uploads/2021/08/INSTITUTIONAL-Distinctiveness.pdf>

## 8.Future Plans of Actions for Next Academic Year

The future plan includes 1) Increase student Strength By visiting the nearby colleges during the end of the academic year to highlight the facilities available in our college ( including scholarship, mid day meal for poor students, NCC , NSS and Rovers and rangers etc) 2) Increase the number of Ranks in University Examinations - By taking special attention to the meritorious students 3)Achieve excellent Results in University Examinations - Remedial classes , demonstrations , seminars updating the knowledge, talks by resource person etc 4)Increase add on Courses - With the support of the Manipal University , introduction of add on courses on very demanded areas 5)Increase Scholarships - With the support of alumni association and accumulating a carpus fund to help poor and needy studetns. 6)Appointment against vacancy - appealing to the government to have regular appointment , 7)Increase of participation of teachers in University assignment 8)Increase Teachers Participation in faculty development programs like seminars, work shops etc 9)Foster Research activities 10)Increase Extension activities 11)Increase MoUs 12)Flagship programs 13) Special Programs 14)Programs in support of Government schemes 15)National Festivals 16)Extension of midday meal to poor students 17)Improvement of library 18)Enhancement of Infrastructure 19)New concept for academic excellence

